

# River City Property Management

P.O. Box 780097, San Antonio, Texas 78278 (210) 722-4787

## Bexar County Appraisal District Information

Mistakes that homeowners and investors often make are failing to update their mailing address with the Bexar County Appraisal District and failing to remove the Homestead Exemptions or other exemptions from the property for which they no longer have eligibility.

When you buy a new rental property or move from a property and convert it into a rental property you need to update your mailing address with the Bexar County Appraisal District and remove any exemptions that you have that you are no longer applicable.

**Failure to do so can cause a potential conflict with underpaid Real Estate Taxes.**

Also, many times, deeds or other legal documents are mailed directly to the rental property. Some tenants do bring the documents to us, but most do not.

By keeping your mailing address current with the Bexar County Appraisal District, you can save your self a lot of time, money, and frustration.

To check and see what mailing address the Bexar County Appraisal District has on file for you go to their web site [www.bcad.org](http://www.bcad.org) then go to property search to see what mailing address is on file for your property.

The Bexar County Appraisal District contact information is:

Bexar County Appraisal District  
P.O. Box 830248  
San Antonio, TX 78283

Physical Address  
411 North Frio  
San Antonio, TX 78207

Phone: (210) 224-8511  
Cust. Svc: (210) 224-2432  
Fax: (210) 242-2454  
E-mail: [cs@bcad.org](mailto:cs@bcad.org)

Bexar Appraisal District  
535 S. Main Street, P.O. Box 830248  
San Antonio, TX. 78283-0248

## Bexar Appraisal District Change of Address Request

Subject Property Address:

City, State, and Zip Code:

Owner's Name:

### **New Mailing Address for Notices:**

New Street Address:

New City, State, Zip Code:

Name of Individual Requesting Change:

Phone Number of Individual Requesting Change:

Signature:

Date: